



कार्यालय प्रधान मुख्य आयकर आयुक्त,  
आन्ध्र प्रदेश व तेलंगाना, हैदराबाद

Office of the Pr. Chief Commissioner of Income Tax,  
Andhra Pradesh & Telangana, Hyderabad,  
दसवीं तल, आयकर शिखर/ 10<sup>TH</sup> Floor, Income Tax Towers,  
ए.सी. गार्ड्स, हैदराबाद/ AC Guards, Hyderabad – 500 004,  
टेलि.नं./Tel. No. 040 – 23425474, फैक्स/ Fax 040-23241427

F. No.Pr. CCIT/Estt/ITAT/17A/2020-21

Date: 11-09-2020.

ORDER

Sub: Establishment – IT Department, A.P. & Telangana, Hyderabad Addl. Charge arrangements – for the posts of Sr.AR-I & Sr.AR-II, ITAT-2, B Bench, Hyderabad – reg.

Ref: This office order dated: 07.09.2020.

\* \* \* \* \*

Please refer to the above.

2. In partial modification of this office order referred to above the following officers shall hold the additional charge of the posts as mentioned in column no. (3) against their names for the period as specified below, in addition to their regular charge:

| S.No. | Name & Designation of the Officer S/Shri/Smt/Mrs.                       | Addl. Charge for the post of         | Period for which Additional Charge to be held |
|-------|---|--------------------------------------|---|
| (1)   | (2)   | (3)                                  | (4)   |
| 1.    | RAJAT MITRA, ADDL.CIT, (ReAC) (AU)-3(4), HYDERABAD                      | Sr.AR-II, ITAT-2, B Bench, Hyderabad | From 14.09.2020 to 18.09.2020                 |
| 2.    | LAKHAVATH SURESH, JCIT(OSD), O/O. ADDL.CIT, (ReAC) (AU)-3(4), HYDERABAD | Sr.AR-II, ITAT-2, B Bench, Hyderabad | From 21.09.2020 to 25.09.2020                 |
| 3     | NILANJAN DEY, JCIT, (ReAC) (AU)-4(1), HYDERABAD                         | Sr.AR-I, ITAT-2, B Bench, Hyderabad  | From 28.09.2020 to 01.10.2020                 |

3. I am directed to inform that the officer is requested not to apply for any leave during the above period, plan her work accordingly, and attend the ITAT duties without fail.

4. Further, the directions of the CIT (Admn. & TPS) are communicated as under:

**“Officers posted on roster duty at the ITAT shall ensure that cases as per the cause list are represented. In case of unavoidable circumstances only, suitable adjournment petitions should be moved as per procedure with valid reasons and documentary evidences, if any.”**

5. This issues with the approval of the CIT (Admn. & TPS), Hyderabad.

(SARISH IRUKULLA)

Addl. Commissioner of Income Tax  
(Hqrs)(Admn & Vig),  
O/o Pr.CCIT, AP & TS, Hyderabad.

Copy to:

1. Officers concerned.
2. Director General of Income Tax(Inv.), Hyderabad.
3. Chief Commissioners of Income Tax in AP & Telangana.
4. CIT(DR), ITAT-1, A-Bench, Hyderabad
5. CIT(DR), ITAT-2, B-Bench, Hyderabad.
6. DDOs concerned
7. ZAO, Hyderabad / Visakhapatnam. CBDT.